

**Meeting Notice and Agenda
Town Board of Trustees
Regular Meeting
January 20, 2026 – 6:30 pm
Mounds Community Building
15 W 14th Street, Mounds OK 74047**

1. Call to Order

Time: _____

2. Roll Call

Hallmark-Gamble _____ Swan _____ McNabb _____ Tersinar _____ Culbert _____

INFORMATION ITEMS: *(Information Items are presented for information only, they can be discussed but do not require action.)*

1. The Trustees would like to recognize Carman Barton as the Citizen of the Month, for January 2026.
2. Representative from FFIT Consulting LLC to present monthly reports.

Discussion Item:

- A. Discussion from Darin Smith with Calvary Tabernacle on student workers for summer.
- B. Discussion on Town of Mounds Credit Card Policy adopted by board on 9-10-24.
- C. Discussion on possible candidates for the planning and zoning board.

Consent Agenda

All matters listed under “Consent” are considered by the Town Board to be routine and will be enacted by one motion. Any Trustee, however, can remove an item from the Consent Agenda by request.

- A. Approval of the Minutes for the December 9 Regular Meeting
- B. Approval of the Library report
- C. Approval of the Police report
- D. Approval of the Fire report
- E. Approval of the Financial report
- F. Approval of the Budget report
- G. Approval of the Court report
- H. Approval of Purchase Orders for Streets & Alleys and Parks Departments
- I. Building Inspector Report
- J. Approval of the Purchase Orders for General Government, Streets & Alleys, and Court Fund.
- K. Code Enforcement Report.

Motion: _____ Second: _____

Swan Y N McNabb: Y N Tersinar Y N Culbert: Y N Hallmark-Gamble: Y N

3. Vehicle Donation from OHP:

Discuss, consider, and/or take possible action on accepting a donated 2022 Chevrolet Tahoe with approximately 157,000 miles from the Oklahoma Highway Patrol car.

Motion: _____ Second: _____

Tersinar Y N Culbert: Y N Hallmark-Gamble: Y N Swan: Y N McNabb: Y N

4. Municipal Code Lien Enforcement Act Ordinance:

Discuss, consider, and/or take possible action approve Ordinance No. 2026-01 adding Section 26-14 to the Town of Mounds Code of Ordinances to adopt the Municipal Code Lien Enforcement Act of 2025, as authorized by Oklahoma law, providing for enhanced enforcement and foreclosure of municipal liens, repealing conflicting ordinances, and declaring an emergency for immediate effectiveness.

Motion: _____ Second: _____

Culbert: Y N Hallmark-Gamble: Y N Swan: Y N McNabb: Y N Tersinar: Y N

5. Emergency Clause:

Discuss, consider, and/or take possible action to declare an emergency for Ordinance No. 2026-01 for the immediate preservation of public peace, health, and safety, making the ordinance effective immediately upon passage.

Motion: _____ Second: _____

Culbert: Y N Hallmark-Gamble: Y N Swan: Y N McNabb: Y N Tersinar: Y N

6. Open Records Request:

Discuss, consider, and/or take possible action adopting a Resolution 2026-01 establishing an Open Records Policy and Fee Schedule for the Town of Mounds, setting forth procedures for records requests and applicable charges in accordance with the Oklahoma Open Records Act (51 O.S. §24A.1 et seq.)

Motion: _____ Second: _____

Swan Y N McNabb: Y N Tersinar Y N Culbert: Y N Hallmark-Gamble: Y N

7. Ordinance Amending Section 26-6 – Public Nuisances:

Discuss, consider, and/or take possible action to approve Ordinance No. 2026-02 amending Section 26-6 of the Town of Mounds Code of Ordinances relating to public nuisances, updating and clarifying nuisance definitions, repealing conflicting ordinances, and declaring an emergency for immediate effectiveness.

Motion: _____ Second: _____

Swan Y N McNabb: Y N Tersinar Y N Culbert: Y N Hallmark-Gamble: Y N

8. Emergency Clause:

Discuss, consider, and/or take possible action to declare an emergency for Ordinance No. 2026-02 for the immediate preservation of public peace, health, and safety, making the ordinance effective immediately.

Motion: _____ Second: _____

Swan Y N McNabb: Y N Tersinar Y N Culbert: Y N Hallmark-Gamble: Y N

9. Lot Split:

Discuss, consider, and/or take possible action on a request by Joe Shelton for approval of a land division of property zoned RS-1 and AG, located in the South Half of the Northeast Quarter of the Southeast Quarter (S/2 NE/4 SE/4) of Section 8, Township 16 North, Range 12 East, Indian Base and Meridian, Creek County, Oklahoma, generally located near Russell Road and 13th Street.

Motion: _____ Second: _____

McNabb: Y N Tersinar Y N Culbert: Y N Swan Y N Hallmark-Gamble: Y N

10. Judge:

Discuss, consider, and/or take possible action to approve Matt Ingham as Main Judge starting May 1st 2026.

Motion: _____ Second: _____

Tersinar Y N Culbert: Y N Hallmark-Gamble: Y N Swan: Y N McNabb: Y N

11. Interlocal Agreement:

Discuss, consider, and/or take possible action on approving an interlocal agreement between the Town of Mounds and the City of Jenks for the transfer of a surplus fire ladder truck, and authorizing the Mayor to execute the agreement on behalf of the Town, subject to final review as to form.

Motion: _____ Second: _____

Culbert: Y N Hallmark-Gamble: Y N Swan: Y N McNabb: Y N Tersinar: Y N

12. Housing and Storage Options for Donated Fire Truck:

Discuss, consider, and/or take possible action on approving the location and method for housing and storing the donated fire truck.

Motion: _____ Second: _____

Culbert: Y N Hallmark-Gamble: Y N Swan: Y N McNabb: Y N Tersinar: Y N

13. OMAG Settlement:

Discuss, consider, and/or take possible action on accepting the OMAG insurance settlement in the amount of \$9,795.13 for the Town of Mounds' 2014 Chevrolet Tahoe police vehicle (VIN ending in 742), which has been determined to be a total loss.

Motion: _____ Second: _____

Culbert: Y N Hallmark-Gamble: Y N Swan: Y N McNabb: Y N Tersinar: Y N

14. Executive Session:

The Trustees will consider retiring into Executive Session for the purpose of discussion for item A. related to the employment, hiring, appointment, promotion, demotion of individual salaried employees (Item A. Angela Madalone-Barton B., Kurt Sohl, C. Gavin Ross, D. Antonio Porter) making permanent for benefit purposes in accordance with O.S. Title 25, Section 307(B) (1).

Time: _____

Motion: _____ Second: _____

Hallmark-Gamble: Y N Swan: Y N McNabb: Y N Tersinar: Y N Culbert: Y N

Possible Action on items discussed in the Executive Session:

Item: A

Motion: _____ Second: _____

Hallmark-Gamble: Y N Swan: Y N McNabb: Y N Tersinar: Y N Culbert: Y N

Item: B

Motion: _____ Second: _____

Hallmark-Gamble: Y N Swan: Y N McNabb: Y N Tersinar: Y N Culbert: Y N

Item: C

Motion: _____ Second: _____

Hallmark-Gamble: Y N Swan: Y N McNabb: Y N Tersinar: Y N Culbert: Y N

Item: D

Motion: _____ Second: _____

Hallmark-Gamble: Y N Swan: Y N McNabb: Y N Tersinar: Y N Culbert: Y N

15. Adjournment

This Agenda was filed in the office of the Town Clerk and posted by 6 PM by January 16, 2026, at the Mounds Municipal Building located at 1319 Commercial Avenue, Mounds, OK 74047 and the Mounds Community Building located at 15 W 14th Street in Mounds, OK 74047, by Kristin Haddock, Town Clerk.

Brooklye Rejille

TOWN OF MOUNDS

Board of Trustees — Regular Meeting Minutes

January 20, 2026 – 6:30 PM

Mounds Community Building, 15 W 14th Street, Mounds, OK 74047

1. Call to Order

The meeting was called to order by Mayor Tim McNabb at 6:32 PM.

2. Roll Call

- Hallmark-Gramble - Present
- Swan - Present
- McNabb - Present
- Tersinar - Present
- Culbert - Present

Information Items:

1. The Trustees recognized Carmen Barton as the Citizen of the Month, for January 2026.
2. A representative from FFIT Consulting LLC presented the monthly reports.

Discussion Items:

- A. Darin Smith with Calvary Tabernacle discussed student workers for summer from June 1st-July 31st.**
- B. Discussion of the Town of Mounds Credit Card Policy adopted by board on 9-10-24.**
- C. Discussion on possible candidates for the planning and zoning board.**

Consent Agenda

A motion was made by Jeff Culbert, seconded by Tim McNabb, to approve the consent agenda, which included:

- Minutes for the December 9 Regular Meeting
- Library report
- Police report
- Fire report
- Financial report
- Budget report

- Court report
- Purchase Orders for Streets & Alleys and Parks Departments
- Building Inspector Report
- Purchase Orders for General Government, Streets & Alleys, and Court Fund
- Code Enforcement Report

Vote:

Swan- Yes | McNabb- Yes | Tersinar- Yes | Culbert- Yes| Hallmark-Gamble- Yes

3. Vehicle Donation from OHP:

A motion was made by Tim McNabb, seconded by Gary Tersinar to approve accepting donated 2022 Chevrolet Tahoe with approximately 157,000 miles from the Oklahoma Highway Patrol car.

Vote:

Tersinar- Yes | Culbert- Yes | Hallmark-Gamble- Yes | Swan- Yes | McNabb - Yes

4. Municipal Code Lien Enforcement Act Ordinance:

A motion was made by Tim McNabb, seconded by Jeff Culbert to approve Ordinance No. 2026-01 adding Section 26-14 to the Town of Mounds Code of Ordinances to adopt the Municipal Code Lien Enforcement Act of 2025, as authorized by Oklahoma law, providing for enhanced enforcement and foreclosure of municipal liens, repealing conflicting ordinances, and declaring an emergency for immediate effectiveness.

Vote:

Culbert- Yes | Hallmark-Gamble- Yes | Swan- Yes | McNabb- Yes| Tersinar- Yes

5. Emergency Clause:

A motion was made by Jeff Culbert, seconded by Paige Swan to declare an emergency for Ordinance No. 2026-01 for the immediate preservation of public peace, health, safety, and making the ordinance effective immediately upon passage.

Vote:

Culbert- Yes | Hallmark-Gamble- Yes | Swan- Yes | McNabb- Yes| Tersinar- Yes

6. Open Records Request:

A motion was made Gary Tersinar, seconded by Jeff Culbert to adopt a Resolution 2026-01 establishing an Open Records Policy and Fee Schedule for the Town of Mounds, setting forth procedures for records requests and applicable charges in accordance with the Oklahoma Open Records Act (51 O.S. &24A.1 et seq.)

Vote:

Swan- Yes | McNabb- Yes | Tersinar- Yes | Culbert- Yes| Hallmark-Gamble- Yes

7. Ordinance Amending Section 26-6 - Public Nuisances:

A motion was made by Jeff Culbert, seconded by Paige Swan to approve Ordinance No. 2026-02 amending Section 26-6 of the Town of Mounds Code of Ordinances relating to public nuisances, updating and clarifying nuisance definitions, repealing conflicting ordinances, and declaring an emergency for immediate effectiveness.

Vote:

Swan- Yes | McNabb- Yes | Tersinar- Yes | Culbert- Yes | Hallmark-Gamble- Yes

8. Emergency Clause:

A motion was made by Jeff Culbert, seconded by Gary Tersinar to declare an emergency for Ordinance No. 2026-02 for the immediate preservation of public peace, health, and safety, making the ordinance effective immediately.

Vote:

Swan- Yes | McNabb- Yes | Tersinar- Yes | Culbert- Yes | Hallmark-Gamble- Yes

9. Lot Split:

A motion was made by Tim McNabb, seconded by Debbie Hallmark-Gamble to approve the request by Joe Shelton of a land division of property zoned RS-1 and AG, located in the South Half of the Northeast Quarter of the Southeast Quarter (S/2 NE/4 SE/4) of Section 8, Township 16 North, Range 12 East, Indian Base and Meridian, Creek County, Oklahoma, generally located near Russell Road and 13th Street.

Vote:

McNabb- Yes | Tersinar- Yes | Culbert- Yes | Swan- Yes | Hallmark-Gamble- Yes

10. Judge:

A motion was made by Jeff Culbert, seconded by Debbie Hallmark-Gamble to approve Matt Ingham as Main Judge starting May 1st 2026.

Vote:

Tersinar- Yes | Culbert- Yes | Hallmark-Gamble- Yes | Swan- Yes | McNabb- Yes

11. Interlocal Agreement:

A motion was made by Jeff Culbert, seconded by Debbie Hallmark-Gamble to approve an interlocal agreement between the Town of Mounds and the City of Jenks for the transfer of a surplus fire ladder truck, and authorizing the Mayor to execute the agreement on behalf of the Town, subject to final review as to form.

Vote:

Culbert- Yes | Hallmark-Gamble- Yes | Swan- Yes | McNabb- Yes | Tersinar- Yes

12. Housing and Storage Options for Donated Fire Truck:

Item Tabled.

13. OMAG Settlement:

A motion was made by Tim McNabb, seconded by Paige Swan to accept the OMAG insurance settlement in the amount of \$9,795.13 for the Town of Mounds' 2014 Chevrolet Tahoe police vehicle (VIN ending in 742), which has been determined to be a total loss.

Vote:

Culbert- Yes | Hallmark-Gamble- Yes | Swan- Yes | McNabb- Yes | Tersinar- Yes

14. Executive Session:

A motion was made by Jeff Culbert, seconded by Tim McNabb to convene into Executive Session at 7:05PM for the purpose of discussion for item A. related to the employment, hiring, appointment, promotion, demotion of individual salaried employees (Item A. Angela Madalone-Barton, B. Kirk Sohl, C. Gavin Ross, D. Antonio Porter) making permanent for benefit purposes in accordance with O.S. Title 25, Section 307(B)(1).

Vote:

Hallmark-Gamble- Yes | Swan- Yes | McNabb- Yes | Tersinar- Yes | Culbert- Yes

Return to Open Session at 9:24PM.

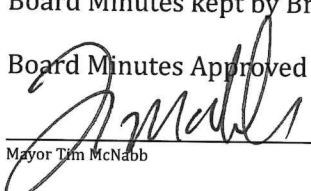
No action was made for the items discussed in the Executive Session.

15. Adjournment

Motion made to adjourn by Mayor Tim McNabb at 9:24PM.

Board Minutes kept by Brooklyn Bazille, Town Clerk

Board Minutes Approved February 17, 2026



Mayor Tim McNabb