

**Meeting Notice and Agenda
Town Board of Trustees
Regular PWA Meeting
July 15, 2025 – 6:30 pm
Mounds Community Building
15 W 14th Street, Mounds OK 74047**

1. Call to Order

2. Roll Call: Long _____ Pounds _____ McNabb _____ Tersinar _____ Culbert _____

3. Invocation

4. Pledge of Allegiance

5. Consent Agenda

All Matters listed under “Consent” are considered by the Town Board to be routine and will be enacted by one motion. Any Trustee, however, can remove an item from the Consent Agenda by request.

- A. Approval of the Minutes for the June 13 PWA Budget Public Hearing
- B. Approval of the Minutes for the June 17 PWA Regular Meeting
- C. Approval of the Minutes for the June 23 PWA Special Meeting
- D. Approval of the Treasurer’s Report
- E. Approval of the Budget Report
- F. Approval of the PWA Report
- G. Approval of Purchase Orders for PWA

Motion: _____ Second: _____

Pounds: Y N McNabb: Y N Tersinar Y N Culbert: Y N Long: Y N

6. CVE Engineering Invoice No. 24051-01

Discuss, consider, and/or take possible action to approve payment of Invoice No. 24051-01 from Cimarron Valley Engineering LLC in the amount of \$4,740.00 for engineering and survey services related to sewer improvements under the OWRB REAP Grant No. FAP-25-0081-R.

Motion: _____ Second: _____

McNabb: Y N Tersinar Y N Culbert: Y N Long: Y N Pounds: Y N

7. CVE Engineering Invoice No. 24051-02

Discuss, consider, and/or take possible action to approve payment of Invoice No. 24051-02 from Cimarron Valley Engineering LLC in the amount of \$8,300.00 for continued engineering and survey services related to sewer improvements under the OWRB REAP Grant No. FAP-25-0081-R.

Motion: _____ Second: _____

Y N Culbert: Y N Long: Y N Pounds: Y N McNabb: Y N

Tersinar

8. Construction Bid OWRB-REAP Grant FAP-25-0081-R

Discuss, consider, and/or take possible action to approve the construction bid for lagoon stabilization and sewer system improvements for the Mounds Public Works Authority, funded through the Oklahoma Water Resources Board REAP Grant No. FAP-25-0081-R. Final bid selection shall not exceed \$79,000, the portion of the grant specifically allocated for construction, and shall be contingent upon review and recommendation by the project engineer. If approved, authorize the Mayor to execute the construction agreement and issue the Notice to Proceed on behalf of the Mounds Public Works Authority.

Motion: _____ Second: _____

Culbert: Y N Long: Y N Pounds: Y N McNabb: Y N Tersinar Y N

9. Executive Session

The Trustees will consider retiring into Executive Session for the purpose of discussion for item A. related to the employment, hiring, appointment, promotion, demotion of individual salaried employees (Item A. Phillip Greer, Item B. Otis Arthur) making permanent for benefit purposes in accordance with O.S. Title 25, Section 307(B) (1)) Time: _____

Motion: _____ Second: _____

Long: Y N Pounds: Y N McNabb: Y N Tersinar: Y N Culbert: Y N

Possible Action on items discussed in the Executive Session.

Motion _____ Second _____

Pounds: Y N McNabb: Y N Tersinar: Y N Culbert: Y N Long: Y N

10. Adjournment

This Agenda was filed in the office of the Town Clerk and posted at 6 PM on July 14, 2025, at the Mounds Municipal Building located at 1319 Commercial Avenue, Mounds, OK 74047 and the Mounds Community Building located at 15 W 14th Street in Mounds, OK 74047, by Town Clerk, Brooklyn Bazille.

 _____

Brooklyn Bazille, Town Clerk

TOWN OF MOUNDS

Board of Trustees — Regular PWA Meeting Minutes

July 15, 2025 – 6:30 PM

Mounds Community Building, 15 W 14th Street, Mounds, OK 74047

1. Call to Order

The meeting was called to order by Mayor Michael Pounds at 6:31 PM.

2. Roll Call

Present:

- Long– Present
- Pounds– Present
- McNabb– Present
- Tersinar– Present
- Culbert– Present

3. Invocation

Invocation was given.

4. Pledge of Allegiance

The Pledge of Allegiance was recited.

5. Consent Agenda

A motion was made by Jeff Culbert, seconded by Tim McNabb to approve the Consent Agenda, which consists of the following items:

- Minutes from the June 13, 2025 PWA Budget Public Hearing
- Minutes from the June 17, 2025 PWA Regular Meeting
- Minutes from the June 23, 2025 PWA Special Meeting
- Treasurer’s Report
- Budget Report

- PWA Report

- Purchase Orders for PWA

Vote:

Pounds – Yes | McNabb – Yes | Tersinar – Yes | Culbert – Yes | Long – Yes

6. CVE Engineering Invoice No. 24051-01

A motion was made by Michael Pounds, and seconded by Keith Long to approve payment of Invoice No. 24051-01 from Cimarron Valley Engineering LLC in the amount of \$4,740.00 for engineering and survey services related to sewer improvements under the OWRB REAP Grant No. FAP-25-0081-R.

Vote:

McNabb– Yes | Tersinar– Yes | Culbert– Yes | Long– Yes | Pounds– Yes

7. CVE Engineering Invoice No. 24051-02

A motion was made by Jeff Culbert and seconded by Gary Tersinar to approve payment of Invoice No. 24051-02 from Cimarron Valley Engineering LLC in the amount of \$8,300.00 for continued engineering and survey services related to sewer improvements under the OWRB REAP Grant No. FAP-25-0081-R.

Vote:

Tersinar– Yes | Culbert– Yes | Long– Yes | Pounds– Yes | McNabb– Yes

8. Construction Bid OWRB-REAP Grant FAP-25-0081-R

A motion was made by Michael Pounds, seconded by Tim McNabb to approve the construction bid for lagoon stabilization and sewer system improvements for the Mounds Public Works Authority, funded through the Oklahoma Water Resources Board REAP Grant No. FAP-25-0081-R. Final Bid selection shall not exceed \$79,000, the portion of the grant specifically allocated for construction, and shall be contingent upon review and recommendation by the project engineer. Proceed on behalf of the Mounds Public Works Authority.

Vote:

Culbert– Yes | Long– Yes | Pounds– Yes | McNabb– Yes | Tersinar– Yes

Recess to go to Regular City Meeting at 6:37 PM.

Return to Regular PWA Meeting at 6:53 PM.

9. Executive Session

A motion was made by Michael Pounds and seconded by Gary Tersinar to retire into Executive Session for the purpose of discussion for item A. related to the employment, hiring, appointment, promotion, demotion of individual salaried employees (Item A. Phillip Greer, Item B. Otis Arthur) making permanent for benefit purposes in accordance with O.S. Title 25, Section 307 (B) (1))

Vote:

Long- Yes | Pounds- Yes | McNabb- Yes | Tersinar- Yes | Culbert- Yes

Return to Open Session at 7:26 PM

No action on items discussed in the Executive Session.

10. Adjournment

Motion made to adjourn by Mayor Michael Pounds at 7:28 PM.

Minutes submitted by:

Brooklyn Bazille, Town Clerk

Vicemayor
