

**Meeting Notice and Agenda  
Town Board of Trustees  
Regular Meeting  
October 21, 2025 – 6:30 pm  
Mounds Community Building  
15 W 14<sup>th</sup> Street, Mounds OK 74047**

**1. Call to Order**

Time: \_\_\_\_\_

**2. Roll Call**

Pounds \_\_\_\_\_ McNabb \_\_\_\_\_ Tersinar \_\_\_\_\_ Culbert \_\_\_\_\_ Long \_\_\_\_\_

**INFORMATION ITEMS:** *(Information Items are presented for information only, they can be discussed but do not require action.)*

1. The Trustees would like to recognize Autumn Ziegler as the Citizen of the Month, for October 2025.
2. Representative from FFIT Consulting LLC to present monthly reports.

**Discussion Item:**

- Mounds Car Show Recognitions
- Cotton Trash Contract with the Town of Mounds

**Consent Agenda**

All matters listed under “Consent” are considered by the Town Board to be routine and will be enacted by one motion. Any Trustee, however, can remove an item from the Consent Agenda by request.

- A. Approval of the Minutes for the September 16 Regular Meeting
- B. Approval of the Minutes for the October 13 Special Meeting
- C. Approval of the Library report
- D. Approval of the Police report
- E. Approval of the Fire report
- F. Approval of the Financial report
- G. Approval of the Budget report
- H. Approval of the Court report
- I. Approval of Purchase Orders for Streets & Alleys and Parks Departments
- J. Building Inspector Report
- K. Approval of the Purchase Orders for General Government, Streets & Alleys, and Court Fund.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N  Long: Y  N

**3. Amend 2025 Meeting Calendar:**

Discuss, consider, and/or take possible action to amend 2025 Regular Meeting calendar for November and December 2025 Regular Meetings.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N  Long: Y  N  Pounds: Y  N

**4. Christmas Parade:**

Discuss, consider, and/or take possible action to set the date of the Mounds Christmas Parade.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Tersinar: Y  N  Culbert: Y  N  Long: Y  N  Pounds: Y  N  McNabb: Y  N

**5. 2026 Meeting Calendar:**

Discuss, consider, and/or take possible action to establish the 2026 Meeting Calendar for the Town of Mounds Board of Trustees.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Culbert: Y  N  Long: Y  N  Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N

**6. Municipal Court Schedule**

Discuss, consider, and/or take possible action on proposed 2026 Municipal Court dates as submitted by Judge Leoffler.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Long: Y  N  Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N

**7. 2026 Holiday Calendar:**

Discuss, consider, and/or take possible action to establish the 2026 Holiday Calendar for the Town of Mounds and Mounds Public Works Authority Employees.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N  Long: Y  N

**8. Christmas Party:**

Discuss, consider, and/or take possible action to set the date for the Town of Mounds Christmas party.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N  Long: Y  N  Pounds: Y  N

**9. Authorization to Town Visa Account**

Discuss, consider, and/or take possible action on adding Angela Madalone-Barton as an authorized user to the Town of Mounds' American Heritage Bank Visa account.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Tersinar: Y  N  Culbert: Y  N  Long: Y  N  Pounds: Y  N  McNabb: Y  N

**10. Employer Contribution Toward Supplemental Insurance**

Discuss, consider, and/or take possible action on authorizing a flat monthly contribution toward the cost of supplemental insurance premiums for all full-time employees. Establish effective amount, date, and authorize the Mayor to execute all necessary documents.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Culbert: Y  N  Long: Y  N  Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N

**11. JAG Grant**

Discuss, consider, and/or take possible action on authorizing the submission of an application for the Justice Assistance Grant (JAG).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Long: Y  N  Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N

**12. Board Planning Session**

Discuss, consider, and/or take possible action on scheduling a Town of Mounds Board Planning Session to review long-term goals, capital projects, policy updates, and organizational priorities.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N  Long: Y  N

**13. Code Enforcement**

Discuss, consider, and/or take possible action on entering into a contract for code enforcement services for the Town of Mounds and authorize the Mayor to execute all necessary documents.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N  Long: Y  N

**14. Executive Session:**

- A. The Trustees will consider retiring into Executive Session for the purpose of discussion for item A. related to the employment, hiring, appointment, promotion, demotion of individual salaried employees (Item A. Angela Madalone-Barton ) making permanent for benefit purposes in accordance with O.S. Title 25, Section 307(B) (1).

Time: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N  Long: Y  N  Pounds: Y  N

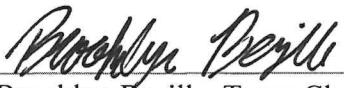
**Possible Action on items discussed in the Executive Session:**

A. Motion \_\_\_\_\_ Second \_\_\_\_\_

Tersinar: Y  N  Culbert: Y  N  Long: Y  N  Pounds: Y  N  McNabb: Y  N

**15. Adjournment**

This Agenda was filed in the office of the Town Clerk and posted by 6 PM by October 20, 2025, at the Mounds Municipal Building located at 1319 Commercial Avenue, Mounds, OK 74047 and the Mounds Community Building located at 15 W 14<sup>th</sup> Street in Mounds, OK 74047, by Brooklyn Brazille, Town Clerk.



\_\_\_\_\_  
Brooklyn Brazille, Town Clerk

# **TOWN OF MOUNDS**

## **Board of Trustees — Regular Meeting Minutes**

**October 21, 2025 - 6:30 PM**

**Mounds Community Building, 15 W 14th Street, Mounds, OK 74047**

### **1. Call to Order**

The meeting was called to order by Mayor Michael Pounds at 6:48 PM.

### **2. Roll Call**

- Pounds- Present
- McNabb- Present
- Tersinar- Present
- Culbert- Present
- Long- Present

### **Information Items:**

1. The Trustees recognized Autumn Ziegler as the Citizen of the Month, for October 2025.
2. A representative from FFIT Consulting LLC presented the monthly reports.

### **Discussion Items:**

- Trustees presented Mounds Car Show Recognitions
- Trustees discussed the Cotton Trash Contract with the Town of Mounds

### **Consent Agenda**

A motion was made by Michael Pounds, seconded by Tim McNabb, to approve the consent agenda, which included:

- Minutes for the September 16 Regular Meeting
- Library report
- Police report
- Fire report
- Financial report
- Budget report
- Court report
- Purchase Orders for Streets & Alleys and Parks Departments

- Building Inspector Report
- Purchase Orders for General Government, Streets & Alleys, and Court Fund

**Vote:**

**Pounds- Yes | McNabb- Yes | Tersinar- Yes | Culbert- Yes | Long- Yes**

**3. Amend 2025 Meeting Calendar:**

A motion was made by Michael Pounds, seconded by Keith Long to amend 2025 Regular Meeting calendar for November and December 2025 Regular Meetings to November 10th at 6:30 PM and December 9th at 6:30 PM.

**Vote:**

**McNabb- Yes| Tersinar- Yes | Culbert- Yes | Long- Yes | Pounds- Yes**

**4. Christmas Parade**

No action was made.

**5. 2026 Meeting Calendar**

A motion was made by Michael Pounds, seconded by Gary Tersinar to establish the 2026 Meeting Calendar for the Town of Mounds Board of Trustees.

**Vote:**

**Culbert- Yes | Long- Yes | Pounds- Yes | McNabb- Yes | Tersinar- Yes**

**6. Municipal Court Schedule**

Item tabled.

**7. 2026 Holiday Calendar:**

A motion was made by Michael Pounds, seconded by Jeff Culbert to accept the 2026 Holiday Calendar for the Town of Mounds and Mounds Public Works Authority Employees.

**Vote:**

**Pounds- Yes | McNabb- Yes| Tersinar- Yes| Culbert- Yes | Long- Yes**

**8. Christmas Party:**

A motion was made by Tim McNabb and seconded by Gary Tersinar to set the date for the Town of Mounds Christmas party for December 20th, 2025.

**Vote:**

**McNabb- Yes | Tersinar- Yes| Culbert- Yes| Long- Yes | Pounds- Yes**

**9. Authorization to Town Visa Account**

A motion was made by Keith Long, seconded by Tim McNabb to approve adding Angela Madalone-Barton as an authorized user to the Town of Mounds' American Heritage Bank Visa account.

**Vote:**

**Tersinar- Yes | Culbert- Yes| Long- Yes| Pounds- Yes | McNabb- Yes**

**10. Employer Contribution Toward Supplemental Insurance**

A motion was made by Tim McNabb, seconded by Jeff Culbert to authorize a flat monthly contribution of \$50 toward the cost of supplemental insurance premiums for all employees. Establish effective amount, date, and authorize the Mayor to execute all necessary documents.

**Vote:**

**Culbert- Yes | Long- Yes| Pounds- Yes| McNabb- Yes | Tersinar- Yes**

**11. JAG Grant**

A motion was made by Michael Pounds, seconded by Jeff Culbert to authorize the submission of an application for the Justice Assistance Grant (JAG).

**Vote:**

**Long- Yes | Pounds- Yes| McNabb- Yes| Tersinar- Yes | Culbert- Yes**

**12. Board Planning Session**

A motion was made by Keith Long, seconded by Jeff Culbert to schedule a Town of Mounds Board Planning Session to review long-term goals, capital projects, policy updates, and organizational priorities.

**Vote:**

**Pounds- Yes | McNabb- Yes| Tersinar- Yes| Culbert- Yes | Long- Yes**

**13. Code Enforcement**

A motion was made by Gary Tersinar, seconded by Jeff Culbert to enter into a contract with Kenny Conner for code enforcement services for the Town of Mounds and authorize the Mayor to execute all necessary documents.

**Vote:**

**Pounds- Yes | McNabb- Yes| Tersinar- Yes| Culbert- Yes | Long- Yes**

**14. Executive Session**

A motion was made by Michael Pounds, seconded by Tim McNabb to convene into Executive Session at 7:27 PM for the purpose of discussion for item A. related to the employment, hiring, appointment, promotion, demotion of individual salaried employees (Item A. Angela

Madalone-Barton) making permanent for benefit purposes in accordance with O.S. Title 25, Section 307(B)(1).

**Vote:**

**McNabb- Yes | Tersinar- Yes| Culbert- Yes| Long- Yes | Pounds- Yes**

**Return to Open Session at 7:43 PM.**

No action was made on the items discussed in the Executive Session.

**15. Adjournment**

Motion made to adjourn by Mayor Michael Pounds at 7:43 PM.

Board Minutes kept by Brooklyn Bazille, Town Clerk

Board Minutes Approved November 10th, 2025

  
\_\_\_\_\_  
Mayor Michael Pounds

