

**Meeting Notice and Agenda
Town Board of Trustees
Regular PWA Meeting
September 16, 2025 – 6:30 pm
Mounds Community Building
15 W 14th Street, Mounds OK 74047**

1. Call to Order

2. Roll Call: Long _____ Pounds _____ McNabb _____ Tersinar _____ Culbert _____

3. Invocation

4. Pledge of Allegiance

5. Consent Agenda

All Matters listed under “Consent” are considered by the Town Board to be routine and will be enacted by one motion. Any Trustee, however, can remove an item from the Consent Agenda by request.

- A. Approval of the Minutes for the August 19 PWA Regular Meeting
- B. Approval of the Treasurer’s Report
- C. Approval of the Budget Report
- D. Approval of the PWA Report
- E. Approval of Purchase Orders for PWA

Motion: _____ Second: _____

Pounds: Y N McNabb: Y N Tersinar Y N Culbert: Y N Long: Y N

7. Combined Insurance (Chubb Company)

Discuss, consider, and/or take possible action on a presentation by James Jenkins, representative of Combined Insurance (a Chubb Company), regarding employee benefit options for the Town of Mounds and Mounds Public Works Authority. The Board may also consider participation in the program and take possible action on approving the offering of Combined Insurance benefits to employees, establishing terms of participation, and authorizing next steps for implementation, enrollment, and administration if the program is adopted.

Motion: _____ Second: _____

McNabb: Y N Tersinar Y N Culbert: Y N Long: Y N Pounds: Y N

8. Fuel Card Oversight, Assignment, and Policy Approval:

Discuss, consider, and/or take possible action to establish and/or clarify fuel card assignment, authorized use, and oversight protocols for the Town of Mounds and the Mounds Public Works Authority.

Motion: _____ Second: _____

Tersinar: Y N Culbert: Y N Long: Y N Pounds: Y N McNabb: Y N

9. Golden Environmental:

Discuss, consider, and/or take possible action to enter into an agreement with Golden Environmental for wastewater operations and oversight services for the Mounds Public Works Authority.

Motion: _____ Second: _____
Culbert: Y N Long: Y N Pounds: Y N McNabb: Y N Tersinar: Y N

10. Executive Session

The Trustees will consider retiring into Executive Session for the purpose of discussion for item A. related to the employment, hiring, appointment, promotion, demotion of individual salaried employees (Item A. Phillip Greer, Item B. Otis Arthur) making permanent for benefit purposes in accordance with O.S. Title 25, Section 307(B) (1))

Time: _____

Motion: _____ Second: _____

Long: Y N Pounds: Y N McNabb: Y N Tersinar: Y N Culbert: Y N

Possible Action on items discussed in the Executive Session.

Motion _____ Second _____

Pounds: Y N McNabb: Y N Tersinar: Y N Culbert: Y N Long: Y N

8. Adjournment

This Agenda was filed in the office of the Town Clerk and posted by 6 PM by September 15, 2025, at the Mounds Municipal Building located at 1319 Commercial Avenue, Mounds, OK 74047 and the Mounds Community Building located at 15 W 14th Street in Mounds, OK 74047, by Brooklyn Brazille, Town Clerk.



Brooklyn Brazille, Town Clerk

TOWN OF MOUNDS

Board of Trustees — Regular PWA Meeting Minutes

September 16, 2025 – 6:30 PM

Mounds Community Building, 15 W 14th Street, Mounds, OK 74047

1. Call to Order

The meeting was called to order by Mayor Michael Pounds at 6:30 PM.

2. Roll Call

Present:

- Long– Present
- Pounds– Present
- McNabb– Present
- Tersinar– Present
- Culbert– Present

3. Invocation

Invocation was given.

4. Pledge of Allegiance

The Pledge of Allegiance was recited.

5. Consent Agenda

A motion was made by Michael Pounds, seconded by Jeff Culbert to approve the Consent Agenda, which consists of the following items:

- Minutes for the August 19 PWA Regular Meeting
- Treasurer's Report
- Budget Report
- PWA Report
- Purchase Orders for PWA

Vote:

Pounds - Yes | McNabb - Yes | Tersinar - Yes | Culbert - Yes | Long - Yes

Recess to go to the Regular Meeting at 6:32 PM.

Resume Regular PWA Meeting at 6:35 PM.

6. Combined Insurance (Chubb Company)

A motion was made by Michael Pounds, seconded by Tim McNabb to allow Mr. Jenkins to talk to employees of each department.

No action taken regarding the approval of employee benefit options for the Town of Mounds and Mounds Public Works Authority. The Board may also consider participation in the program and take possible action on approving the offering of Combined Insurance benefits to employees, establishing terms of participation, and authorizing next steps for implementation, enrollment, and administration if the program is adopted.

Vote:

McNabb- Yes | Tersinar- Yes | Culbert- Yes | Long- Yes | Pounds- Yes

7. Fuel Card Oversight, Assignment, and Policy Approval

A motion was made by Keith Long, seconded by Jeff Culbert to approve the Fuel Card policy and make Angela Barton and FFIT Consulting LLC (Vicki Hagerman and Luke Spaulding) the administrators on the Fuel Card account and shut down all inactive cards.

Vote:

Tersinar- Yes | Culbert- Yes | Long- Yes | Pounds- Yes | McNabb- Yes

8. Executive Session

A motion was made by Tim McNabb, seconded by Michael Pounds to convene into Executive Session at 7:18 PM for the purpose of discussion of individual salaried employees (Item A. Phillip Greer, Item B. Otis Arthur) making permanent for benefit purposes in accordance with O.S. Title 25, Section 307(B)(1))

Vote:

Long- Yes | Pounds- Yes | McNabb- Yes | Tersinar- Yes | Culbert- Yes

No action was made regarding items discussed in the Executive Session.

Acknowledgement by Mayor Michael Pounds to return to Open Session at 7:41 PM.

9. Golden Environmental

A motion was made by Jeff Culbert, seconded by Tim McNabb to enter into an agreement with Golden Environmental for wastewater operations and oversight services for the

Mounds Public Works Authority, Option 1 on the Town of Mounds WWTP Proposal which includes:

- On-site visit with a Sr Operator once per week, performing process control testing and any OJT training the new operator may need.
- Process control testing includes pH, temperature, DO, and settleability of influent and polishing pond
- Verify any other testing is accurate, sign off as the qualified operator
- Perform BOD & TSS testing twice a month as required by DEQ
- Complete MOR/DMR each month as required by DEQ

Total cost is \$1,800/mo for non-discharging months, \$2,500/mo for discharging months

Vote:

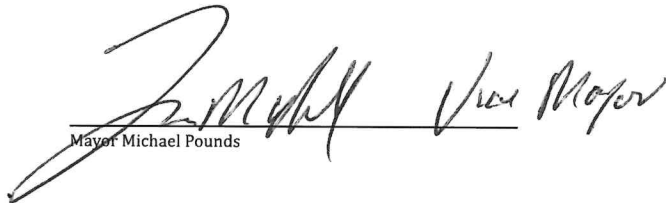
Culbert- Yes | Long- Yes | Pounds- Yes | McNabb- Yes | Tersinar- Yes

10. Adjournment

Motion made to adjourn by Mayor Michael Pounds at 7:47 PM.

Board Minutes kept by Brooklyn Bazille, Town Clerk

Board Minutes Approved October 21, 2025



Mayor Michael Pounds