

**Meeting Notice and Agenda
Town Board of Trustees
Regular Meeting
September 16, 2025 – 6:30 pm
Mounds Community Building
15 W 14th Street, Mounds OK 74047**

1. Call to Order Time: _____

2. Roll Call

Long _____ Pounds _____ McNabb _____ Tersinar _____ Culbert _____

INFORMATION ITEMS: *(Information Items are presented for information only, they can be discussed but do not require action.)*

1. The Trustees would like to recognize Rob Beloit as the Citizen of the Month, for September 2025.
2. Representative from FFIT Consulting LLC to present monthly reports.

Discussion Item:

Consent Agenda

All matters listed under “Consent” are considered by the Town Board to be routine and will be enacted by one motion. Any Trustee, however, can remove an item from the Consent Agenda by request.

- A. Approval of the Minutes for the August 19 Regular Meeting
- B. Approval of the Library report
- C. Approval of the Police report
- D. Approval of the Fire report
- E. Approval of the Financial report
- F. Approval of the Budget report
- G. Approval of the Court report
- H. Approval of Purchase Orders for Streets & Alleys and Parks Departments
- I. Building Inspector Report
- J. Approval of the Purchase Orders for General Government, Streets & Alleys, and Court Fund.

Motion: _____ Second: _____

Pounds: Y N McNabb: Y N Tersinar Y N Culbert: Y N Long: Y N

3. Combined Insurance (Chubb Company)

Discuss, consider, and/or take possible action on a presentation by James Jenkins, representative of Combined Insurance (a Chubb Company), regarding employee benefit options for the Town of Mounds and Mounds Public Works Authority. The Board may also consider participation in the program and take possible action on approving the offering of Combined Insurance benefits

to employees, establishing terms of participation, and authorizing next steps for implementation, enrollment, and administration if the program is adopted.

Motion: _____ Second: _____

Tersinar: Y N Culbert: Y N Long: Y N Pounds: Y N McNabb: Y N

4. Fuel Card Oversight, Assignment, and Policy Approval:

Discuss, consider, and/or take possible action to establish and/or clarify fuel card assignment, authorized use, and oversight protocols for the Town of Mounds and the Mounds Public Works Authority.

Motion: _____ Second: _____

Culbert: Y N Long: Y N Pounds: Y N McNabb: Y N Tersinar: Y N

5. OkMRF Authorized Agent

Consider, discuss, and/or take possible action on designating Angela Madalone-Barton as the Authorized Agent for the Town of Mounds in matters pertaining to the Oklahoma Municipal Retirement Fund (OkMRF), and authorizing the Mayor and Town Clerk to execute the official OkMRF Authorized Agent Notification Form to formalize this appointment with the Fund.

Motion: _____ Second: _____

Long: Y N Pounds: Y N McNabb: Y N Tersinar: Y N Culbert: Y N

3. Executive Session:

- A. The Trustees will consider retiring into Executive Session for the purpose of discussion for item A. related to the employment, hiring, appointment, promotion, demotion of individual salaried employees (Item A. Angela Madalone-Barton) making permanent for benefit purposes in accordance with O.S. Title 25, Section 307(B) (1).

Time: _____

Motion: _____ Second: _____

Pounds: Y N McNabb: Y N Tersinar: Y N Culbert: Y N Long: Y N

Possible Action on items discussed in the Executive Session:

A. Motion _____ Second _____

McNabb: Y N Tersinar: Y N Culbert: Y N Long: Y N Pounds: Y N

3. Adjournment

This Agenda was filed in the office of the Town Clerk and posted by 6 PM by September 15, 2025, at the Mounds Municipal Building located at 1319 Commercial Avenue, Mounds, OK 74047 and the Mounds Community Building located at 15 W 14th Street in Mounds, OK 74047, by Brooklyn Brazille, Town Clerk.

Brooklyn Brazille
Brooklyn Brazille, Town Clerk

TOWN OF MOUNDS

Board of Trustees — Regular Meeting Minutes

September 16, 2025 – 6:30 PM

Mounds Community Building, 15 W 14th Street, Mounds, OK 74047

1. Call to Order

The meeting was called to order by Mayor Michael Pounds at 6:32 PM.

2. Roll Call

Present:

- Long– Yes
- Pounds– Yes
- McNabb– Yes
- Tersinar– Yes
- Culbert– Yes

Information Items:

- **The Trustees recognized Rob Beloat as the Citizen of the Month, for September 2025.**
- **A representative from FFIT Consulting LLC presented the monthly reports.**

Recess to go to Regular PWA meeting at 6:35 PM.

Return from Regular PWA meeting at 7:48 PM.

Consent Agenda

A motion was made by Michael Pounds, seconded by Gary Tersinar, to approve the consent agenda, which included:

- Minutes for the August 19 Regular Meeting
- Police report
- Financial report
- Budget report
- Court report
- Purchase Orders for Streets & Alleys and Parks Departments
- Purchase Orders for General Government, Streets & Alleys, and Court Fund

Vote:

Pounds - Yes | McNabb - Yes | Tersinar - Yes | Culbert - Yes | Long - No

3. Combined Insurance (Chubb Company)

A motion was made by Michael Pounds, seconded by Jeff Culbert to allow Mr. Jenkins to talk to employees of each department.

No action taken regarding the approval of employee benefit options for the Town of Mounds and Mounds Public Works Authority. The Board may also consider participation in the program and take possible action on approving the offering of Combined Insurance benefits to employees, establishing terms of participation, and authorizing next steps for implementation, enrollment, and administration if the program is adopted.

Vote:

Tersinar- Yes | Culbert- Yes | Long- Yes | Pounds- Yes | McNabb- Yes

4. Fuel Card Oversight, Assignment, and Policy Approval

A motion was made by Jeff Culbert, seconded by Michael Pounds to approve the Fuel Card policy and make Angela Barton and FFIT Consulting LLC (Vicki Hagerman and Luke Spaulding) the administrators on the Fuel Card account and shut down all inactive cards.

Vote:

Culbert- Yes | Long- Yes | Pounds- Yes | McNabb- Yes | Tersinar- Yes

5. OkMRF Authorized Agent

A motion was made by Keith Long, seconded by Tim McNabb to approve designating Angela Madalone-Barton as the Authorized Agent for the Town of Mounds in matters pertaining to the Oklahoma Municipal Retirement Fund (OkMRF), and authorizing the Mayor and Town Clerk to execute the official OkMRF Authorized Agent Notification Form to formalize this appointment with the Fund.

Vote:

Long- Yes | Pounds- Yes | McNabb- Yes | Tersinar- Yes | Culbert- Yes

6. Executive Session

A motion was made by Jeff Culbert, seconded by Tim McNabb to convene into Executive Session at 7:59 PM for the purpose of discussion for Item A, related to the employment, hiring, appointment, promotion, demotion of individual salaried employees (Item A. Angela Madalone-Barton) making permanent for benefit purposes in accordance with O.S. Title 25, Section 307(B)(1).

Vote:

Pounds- Yes | McNabb- Yes | Tersinar- Yes | Culbert- Yes | Long- No

No action was made regarding items discussed in the Executive Session.

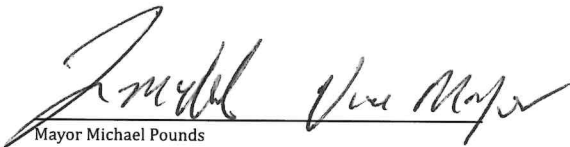
Acknowledgement by Mayor Michael Pounds to return to Open Session at 8:14 PM.

7. Adjournment

Motion made to adjourn by Mayor Michael Pounds at 8:14 PM.

Board Minutes kept by Brooklyn Bazille, Town Clerk

Board Minutes Approved October 21, 2025


Mayor Michael Pounds